

**REPORT OF THE RULES COMMITTEE**  
**FOR THE**  
**62<sup>ND</sup> ANNUAL CONVENTION OF THE**  
**FIFTH EPISCOPAL DISTRICT LAY ORGANIZATION**

**COMMITTEE ASSIGNMENT/ACTIVITIES**

The Rules Committee met via email and compiled the following Convention Rules for the 62nd Annual Convention of the Fifth Episcopal District Lay Organization.

**ISSUES DISCUSSED, FINDINGS AND CONCLUSIONS**

1. The session of the day shall begin, dismiss for lunch, reconvene, and adjourn as programmed, unless directed by the District President.
2. The quorum is a majority of the registered delegates present at the session.
3. No committee shall meet during the business session except by consent of the District President.
4. ALL RESOLUTIONS must be submitted by 9:00 p.m. on Thursday, June 27, 2019 and shall bear the signature of the author of said Resolution.
5. No delegate may speak to an issue more than twice and for no longer than three (3) minutes. No delegate may relinquish their time to circumvent the three (3) minutes.
6. A motion shall not be open for discussion until the motion has been seconded and so stated by the Chair.
7. When a question is pending, no motion shall be in order except adjournment, recess, raising the question of privilege, previous question, postpone indefinitely, postpone definitely, referring to committee, division of the house, amending or postponing indefinitely, substituting motion, and precedence.
8. A delegate desiring the floor must remain at the microphone until recognized by the Chair. A delegate must state their name and conference.

9. No delegate shall interrupt another delegate except to call for a point of order or request information or point of personal privilege.
10. Marshals shall be appointed by the Chair with representation from each conference as recommended by the Conference President. Those marshals shall maintain strict order and see that only delegates are seated with the established bounds of the meeting as assigned to each conference. They shall perform such other duties as may be assigned to them by the President in keeping with the duties of the office.
11. All cell phones must be turned off or placed on vibrate during all sessions.
12. In the absence of a special rule herein stated, Robert's Rules of Order (Newly Revised 11<sup>th</sup> Edition and the Doctrine and Discipline of AME Church, 2016) shall govern the procedure.

**RECOMMENDATIONS:**

The aforementioned Issues Discussed, Findings and Conclusions are adopted for the 62<sup>nd</sup> Annual Convention of the Fifth Episcopal District Lay Organization.

**COMMITTEE MEMBERS:**

Monice Crawford, Chair - Midwest Conference

Ada Groff, Desert Mountain Conference

Foster Chisholm, Midwest Conference

Carl Kizine, So. California Conference

Sylvia Payne, Pacific Northwest Conference