



Fifth Episcopal District Lay Organization

African Methodist Episcopal Church

57th Annual Session

To: Simeon Rhoden, 5th District Lay President, Patricia Mayberry, 5th District Dir. Of Lay Activities, Connectional Officers, Executive Board, Clergy and my fellow Laypersons.

I would like to thank you for your support and for electing me as your Recording Secretary. I have spent the last year creating a new Executive Board Roster, taking notes on numerous conference calls concerning district lay business, taking notes at the planning meeting and the mid-year and providing information to the district DOPR to post on the new website. I have worked closely with President Rhoden to prepare reports that were given at the planning meeting and at the mid-year convocation.

I have tried to type up the information from the various meetings and send them out to the designated recipients as quickly as possible so that any necessary actions could be taken. I am creating a notebook which will hold all the minutes from the various meetings/conference calls and will also save them on a flash drive. This information can be passed on to the next secretary or to our historiographer as a record of what we've done.

My plans for the upcoming year include getting the convention minutes posted to the website so everyone can see what occurred and also to get our delegates to the Biennial properly registered and reported before the deadline so they can enjoy the full benefits and privileges of that important convention.

I have enjoyed my first year of serving as your Recording Secretary and I hope I am doing you proud. May God continue to bless and keep each one of you.

Your humble servant,

Nixietta Williams

Recording Secretary